

2018 PROPERTY ASSESSMENT REQUEST FOR INFORMATION

Comparable Information – Section 300

This form is required when an assessed person or authorized agent is seeking confidential property information pursuant to Section 300 of the *Municipal Government Act*. Only one owner (individual or corporation) is allowed per request form.

SECTION A: Assessed Person Information

Assessed Person’s Roll Number: _____

Name of Assessed Person: _____

Exact individual or corporation name as registered at Land Titles

Contact Name (if owner is a Corporation): _____

Mailing Address: _____

Phone Number: _____ Email: _____

Authorized Signature: _____

SECTION B: Authorized Agent/Representative Information

***Please attach a 2018 letter of authorization.*

Authorized Corporation Name: _____

Representative’s Name: _____

Phone Number: _____, Email or Fax: _____

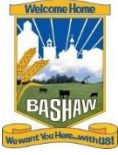
Authorized Signature: _____

SECTION C: Information Requested

Upon receiving the required forms, the Town of Bashaw must provide the information for the first five properties requested in compliance with the regulations within fifteen days, unless the information is available on the Town’s website.

Based on the decision of the Court of Appeal in Canadian Natural Resources Limited vs. Wood Buffalo Regional Municipality, 2014 ABCA 195, the Town of Bashaw will no longer process a “partial” request for information number Section 299. Please identify the property(ies) you would like a complete Section 300 package for.

Assessment Roll Number	Property Address or Legal Description of Assessed Person’s Property	Internal Use Only
The Town of Bashaw will provide the first three comparable properties to the Assessed person at no charge. Additional comparable properties will be subject to a fee of \$30 per property.		



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Assessed Person's Property Information – Section 299

SECTION D: Preferred Delivery Method

- Email: _____ Fax: _____
 Mail (Paper Copy): _____ Pick-up (Paper Copy)

SECTION E: Acknowledgement and Certification

By signing, I acknowledge and certify that:

1. I understand that I am requesting property assessment information pertaining to the roll number(s) identified in Section A and C for the current assessment year only.
2. I understand that if I am requesting more than three comparable properties, any additional property will be subject to a fee of \$30 per property.
3. I understand that the timelines for providing this information will commence either:
 - a. Upon receipt of payment by the Town of Bashaw, if payment is required for providing this information (more than three comparable properties requested), or;
 - b. Upon receipt of this form, if no payment is required (three or less comparable properties requested).
4. I understand that upon receiving the fully completed forms including payment (if applicable), the Town of Bashaw must provide the information for the first five properties in compliance with the regulations within fifteen days, unless the information is available on the Town's website.

Signature of Assessed Person or Agent/Property Representative: _____

Printed Name of Signatory Person and Title: _____

Date: _____

Please send this completed form and any other documentation to:

Email: admin@townofbashaw.com

Fax: 780-372-2335

Mail: Town of Bashaw
5011 – 52 Avenue
Bashaw, AB, T0B 0H0
Attention: Theresa Fuller

If you have questions regarding this form, please contact the Town of Bashaw at Ph: 780-372-3911.