



**REGULAR MEETING OF COUNCIL
MINUTES**

Thursday, June 3, 2021 @ 6:00 pm.

Blended Meeting: Small Room at Community Hall & Zoom Electronic Conference

In Person: CAO Theresa Fuller, Mayor Penny Shantz, Deputy Mayor Rosella Peterman, Councillor Darren Pearson, and Councillor Rob McDonald (everyone arrived around 5:55 pm)

Zoom Connection: Foreman Murray Holroyd (Connected 5:55 pm.)

Recording Secretary: Theresa Fuller

Absent: None

Press: Stu Salkeld (East Central Review) – (Connected by Zoom 5:55 pm), Kevin Sabo (Bashaw Star) – (Connected by Zoom 5:55 pm)

Public: None

1. CALL TO ORDER by Mayor Shantz at 6:03 pm.
2. Motion to proceed with Zoom Connection. No longer required – Section 199 MGA allows for electronic meeting communication.
3. PUBLIC HEARING – None.
4. ADDITIONS & AGENDA APPROVAL

MOVED by Councillor Pearson to accept the June 3, 2021, Regular Meeting of Council Agenda.

MOTION #118-2021

CARRIED.

5. MINUTES

- 5.1 Minutes of the May 20, 2021, Regular Meeting of Council

MOVED by Deputy Mayor Peterman to accept the minutes of May 20, 2021, Regular Meeting of Council as presented.

MOTION #119-2021

CARRIED.

6. DELEGATIONS - None

7. BYLAWS – None

8. NEW & UNFINISHED BUSINESS

- 8.1 Grants in Place of Taxes – Request to Write of Unpaid

MOVED by Councillor Pearson to write off \$5,500.00 off Roll # 000515, Alberta Municipal Affairs, Grants in Place of taxes for the 2021 tax year.

MOTION #120-2021

CARRIED.

- 8.2 Town Signing Authority Changes

MOVED by Deputy Mayor Peterman to remove Darlene Sinclair's signing authority for the Town of Bashaw.

MOTION #121-2021

CARRIED.

MOVED by Councillor Pearson to add Natasha Larkin as a signing authority for the Town of Bashaw.

MOTION #122-2021

CARRIED.

- 8.3 Staff Retirement

Council chose to personally contribute funds toward a gift and card.

8.4 Administrative Staff position

Discussion progressed regarding staff as resources and their ability to complete all the public works and administrative activities that continue to increase. All the town facilities require maintenance and as users access them, service delivery aspects. There has also been increased demand on administration for various requirements from the province.

MOVED by Councillor McDonald to approve administration to hire one (1) part time administrative staff for 2 days per week on January 1, 2022, wages to be accommodated within 2021 administrative staff budget amount, hereby administrative staff; excluding CAO, will be included in any Cost-of-living amounts if approved by council within the overall Town of Bashaw 2022 payroll.

MOTION #123-2021

CARRIED.

8.5 2021 Grad Parade Route Request

There was a change to this request. The request will now be from the Grad Committee, vs. the Bashaw School.

MOVED by Deputy Mayor Peterman to approve the Grad Committee to host the grad parade at 4:00 pm on June 19, 2021, the route will begin and end at the arena, updated route map as attached.

MOTION #124-2021

CARRIED.

The map to be included in the meeting minutes.

9. COMMITTEE & STAFF REPORTS

9.1 Committee Reports

- a. Mayor Shantz – No meetings to report.
- b. Deputy Mayor Peterman – May 31, 2021. – Bashaw Youth Foundation. On May 25, 2021, they resumed in person activities. Their Summer Plan is anticipated to be 2 days per week, with craft kits available for \$2.00 per kit. With the recent trend of homeschooling, they are not expecting very big numbers.
- c. Councillor McDonald – No meetings to report.
- d. Councillor Pearson – No meetings to report.

9.2 Staff Reports

- a. Foreman Report – see attached.
- b. CAO Report – see attached.

MOVED by Councillor Pearson to approve the reports as information.

MOTION #125-2021

CARRIED.

10. CORRESPONDENCE

10.1 Alberta Municipal Affairs – Municipal Sustainability Initiative 2021 Funds

10.2 Bill C – 21 – Shannon Stubbs, Member of Parliament

10.3 Village of Clive – Parade Invitation for June 19, 2021 – Mayor Shantz and Deputy Mayor Peterman reported being available to attend the parade. CAO to send RSVP.

MOVED by Councillor Pearson to approve the correspondence as information.

MOTION #126-2021

CARRIED.

11. CLOSED MEETING OF COUNCIL

12. NEXT MEETING: June 17, 2021 – 6:00 pm, Blended Meeting Community Hall & Zoom

13. ADJOURNMENT – Councillor McDonald at 6:42pm

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER