



**REGULAR MEETING OF COUNCIL  
MINUTES**

**Thursday, January 21, 2021 @ 6:00 pm.**

**Blended Meeting: Council Chambers & Zoom Electronic Conference**

**Attendance:** Mayor Penny Shantz, Deputy Mayor Rosella Peterman, Councillor Rob McDonald, Councillor Darren Pearson, Councillor Lynn Schultz, Foremen Murray Holroyd, and CAO Theresa Fuller.

**At Council Chambers:** CAO Theresa Fuller, Councillor Darren Pearson, Councillor Lynn Schultz, Mayor Penny Shantz

**By Zoom:** Deputy Mayor Rosella Peterman, Councillor Rob McDonald

**Recording Secretary:** Theresa Fuller

**Absent:** None

**Press:** Emily Jaycox (Bashaw Star), Stu Salkeld (East Central Review) – both by Zoom (Connected by Zoom 5:50 pm)

**Public:**

1. CALL TO ORDER by Mayor Penny Shantz at 6:00 pm

2. MOTION to proceed with Blended meeting, Council Chamber and Zoom Electronic Connection

**MOVED** by Councillor Pearson to proceed with blended meeting, Council Chamber and Zoom Electronic Connection.

**MOTION #001-2021**

CARRIED UNANIMOUSLY

3. PUBLIC HEARING – None.

4. ADDITIONS & AGENDA APPROVAL

**MOVED** by Councillor Schultz to accept the Agenda of December 10, 2020 with the addition of New Business 9.0 Tree Trimming

**MOTION #002-2021**

CARRIED UNANIMOUSLY

5. MINUTES

5.1 Minutes of the December 10, 2020 Regular Meeting of Council

**MOVED** by Councillor McDonald to accept the minutes of December 10, 2020 Regular Meeting of Council as presented.

**MOTION #003-2021**

CARRIED UNANIMOUSLY

6. DELEGATIONS

7. BYLAWS

7.1 Rescind Bylaw #795-2020 Policing Special Tax Bylaw

Discussion progressed; council expressed concerns with including the Policing Costs as an expense within the town operating budget. Resulting in an increase in taxes, when it is a cost the province has downloaded to municipalities.

Council requested administration review options to present the item on the tax notice as a separate line item, that would be billed out to equally to each tax roll that pays taxes. Administration to provide information next meeting.

**MOVED** by Deputy Mayor Peterman to rescind bylaw # 795-2020 Policing Special Tax Bylaw.

**MOTION #004-2021**

CARRIED UNANIMOUSLY

8. NEW & UNFINISHED BUSINESS

8.1 Lagoon Project Upgrade

**MOVED** by Councillor Pearson to proceed with tendering the town of Bashaw Lagoon Project Upgrade.

**MOTION #005-2021**

CARRIED UNANIMOUSLY

## 8.2 Municipal Stimulus Program – Red Tape Reduction discussion

Discussion regarding how to reduce red tape, support business and make Bashaw appealing for tourism and business growth.

Council requested administration to proceed with the following items:

- Fillable online forms
- Include a Frequently Asked questions section for development aspects, e.g.: Do I need a permit?
- Provide a business information button – Business can go onto the website, hit the button, and provide their business information including contact information, then it would be added to the directory on the Town Website.

The red tape reduction report will be completed by Administration reflecting the items.

## 8.3 Water Questionnaire Summary

Discussion progressed. Council requested administration table the item for now. They would like to wait until we can confirm the annual Municipal Sustainability Initiative Operating funding for 2021. Then we can access funds to support legal costs for bylaw generation.

## 8.4 Amend Utility Service Fee – Trickle Rate

Discussion progressed. The town purchased 90,000 cubes of water and was able to account for 68,000 cubes of water through meters and tracking. Administration recommended keeping the water price at \$ 3.47 per cubic meter for 2021.

The discussion switched to the trickle charge. Council reviewed proposed bylaw # 801 – 2021 Amend Non- Metered Rates.

**MOVED** by Councillor Pearson to proceed with first reading of Bylaw #801 – 2021 Amend Master Rates and Schedules Bylaw 760-2014; Non-Metered Rates, Trickle properties.

**MOTION #006-2021**

CARRIED UNANIMOUSLY

## 8.5 Camrose County – Letter of Understanding for Planning Services 2021

**MOVED** by Councillor McDonald to approve the 2021 Letter of Understanding for Planning Services with Camrose County.

**MOTION #007-2021**

CARRIED UNANIMOUSLY

## 8.6 Federal Gas Tax Quotes

Council reviewed the information.

**MOVED** by Deputy Mayor Peterman to approve Federal Gas Tax application for \$13,500.00 for Happy Gang Center Window replacement and \$46,500.00 for Water Meter Replacement.

**MOTION #008-2021**

CARRIED UNANIMOUSLY

## 8.7 Town of Bashaw December 31, 2020 Monthly Statement

**MOVED** by Councillor McDonald to accept the Town of Bashaw Monthly Statement as presented.

**MOTION #009-2021**

CARRIED UNANIMOUSLY

## 8.8 Bashaw Community Hall Board Financials

**MOVED** by Councillor Schultz to accept the Bashaw Community Hall Board Financials as presented.

**MOTION #010-2021**

CARRIED UNANIMOUSLY

## 8.9 Request for Water Rate Reduction – Local Business

Discussion progressed.

**MOVED** by Councillor Shultz to decline providing reduced water consumption fee for account # 2640.03.

**MOTION #011-2021**

CARRIED UNANIMOUSLY

## 9.0 Tree Trimming

Several council members shared feedback they received from upset residents regarding the evergreen tree trimming along the alley behind Robinson Place. Many felt the trees should not have been trimmed so high up on the trunks. They expressed concern that the lower limbs served to reduce traffic noise from the highway.

Several council members and staff commented that compliments have been received on it. The trimmed height will support grass trimming beneath the trees and reduce weed trimming.

## 9. COMMITTEE & STAFF REPORTS

### 9.1 Committee Reports

- a. Mayor Shantz – No meetings to report.
- b. Deputy Mayor Peterman – January 13, 2021 – Bashaw Youth Foundation. Reported things quite slow, they are working on Fund raising. They have not hired an Activity Director, there have been zero children attending. Still building online resources and activities.
- c. Councillor McDonald – January 11, 2021 – Bashaw Library Meeting. Nothing much going on curbside services continue.
- d. Councillor Pearson – Nothing to report
- e. Councillor Schultz – Nothing to report.

### 9.2 Staff Reports

- a. Foreman Report – see attached.
- b. CAO Report – see attached.

**MOVED** by Councillor Pearson to approve the reports as information.

**MOTION #012-2021**

CARRIED UNANIMOUSLY

## 10. CORRESPONDENCE

- 10.1 Alberta Safety Codes Council – Quality management Plan Update
- 10.2 Camrose & Area Lodge Authority – 2021 Requisition
- 10.3 Red Deer River Watershed Alliance – Invitation to Join
- 10.4 Highway 12/21 Regional Water Services Commission – Update

**MOVED** by Councillor Shultz to accept correspondence as information.

**MOTION #013-2021**

CARRIED UNANIMOUSLY

**MOVED** by Councillor McDonald that Council close the meeting to the public for Agenda Item 11.1 – Bashaw Golf & Country Club - FOIP Section 16 at 7:57 pm.

**MOTION #014-2021**

CARRIED UNANIMOUSLY

Foreman Holroyd exited the meeting at 7:57 pm. Press representatives Stu Salkeld and Emily Jaycox departed the meeting at 7:57 pm.

## 11. CLOSED MEETING OF COUNCIL

- 11.1 Bashaw Golf & Country Club – FOIP Section 16

**MOVED** by Councillor McDonald to come out of Closed Meeting of Council at 8:43 pm

**MOTION #015-2021**

CARRIED UNANIMOUSLY

12. NEXT MEETING: February 4 and 18, 2021 – 6:00 pm, Blended Meeting – Council Chamber by RSVP and Zoom Access.

13. ADJOURNMENT - Councillor McDonald at 8:44 pm.

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CHIEF ELECTED OFFICIAL

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CHIEF ADMINISTRATIVE OFFICER