



REGULAR MEETING OF COUNCIL
THURSDAY, FEBRUARY 1, 2018 – 5:30 p.m.
COUNCIL CHAMBERS
MINUTES

Attendance: Mayor Penny Shantz, Councillor Lynn Schultz, Councillor Darren Pearson (exited @ 8:18 p.m.), Councillor Rob McDonald
Chief Administrative Officer: Theresa Fuller
Public Works Foreman: Murray Holroyd (exited @ 7:35 p.m.)
Recording Secretary: Kathy Berry (exited @ 7:35 p.m.)
Absent: Deputy Mayor Rosella Peterman with notice
Press: Jordie Dwyer (exited @ 6:58 p.m.)

- 1) CALL TO ORDER by Mayor Penny Shantz at 5:31 p.m.
- 2) PUBLIC HEARING – None
- 3) ADDITIONS & AGENDA APPROVAL of February 1, 2018.

MOVED by Councillor McDonald to accept the agenda of February 1, 2018 as presented.
MOTION #026-2018 CARRIED UNANIMOUSLY

- 4) MINUTES
4.1 Minutes of the Regular Council Meeting of January 18, 2018.

MOVED by Councillor Schultz to approve the Minutes of the Regular Meeting of Council of January 18, 2018 as presented.
MOTION #027-2018 CARRIED UNANIMOUSLY

- 5) DELEGATIONS – None
- 6) BYLAWS
6.1 Bylaw 778-2018 Water Restriction Bylaw – this Bylaw has been provided by the Hwy 12/21 Water Commission.

MOVED by Councillor Pearson to proceed with the 1st reading of Bylaw #778-2018, the Water Restriction Bylaw.
MOTION #028-2018 CARRIED UNANIMOUSLY

MOVED by Councillor McDonald to proceed with the 2nd reading of Bylaw #778-2018, the Water Restriction Bylaw.
MOTION #029-2018 CARRIED UNANIMOUSLY

- 7) NEW AND UNFINISHED BUSINESS
7.1 Available Grant Funds – CAO Fuller presented information to Council

MOVED by Councillor Pearson to accept the Available Grant Funds information as presented to Council by CAO Fuller, as information.
MOTION #030-2018 CARRIED UNANIMOUSLY

7.2 Capital Projects Extensive List - CAO Fuller presented information to Council as to what Capital Projects the Town may need to consider and determine priority. CAO Fuller obtained Council input along with input from Public Works Foreman Murray Holroyd regarding priority of the projects.

MOVED by Councillor Schultz to accept the Capital Projects Extensive List as presented to Council by CAO Fuller, as information, revisions related to priority will be implemented.
MOTION #031-2018 CARRIED UNANIMOUSLY

7.3 Ag Society Council Delegate – Councillor Darren Pearson – Councillor Pearson had a conflict with the meeting dates and times specific to Ag Society meetings. He is requesting that a Council member take over his role as Council Delegate with the Ag. Society and he will in turn, take over the role of Council Delegate for a different organization.

MOVED by Councillor McDonald to appoint Councillor Schultz to take over the role of Council Delegate for the Bashaw Ag. Society.

MOTION #032-2018 CARRIED UNANIMOUSLY

MOVED by Councillor McDonald to appoint Councillor Pearson to take over the role of Council Delegate for the Bashaw and Area Recreation Board.

MOTION #033-2018 CARRIED UNANIMOUSLY

7.4 Designated Officer, Assessor – Terry Willoughby – in 2014, the Town of Bashaw appointed Don Sheridan as the Assessor, designated officer. Mr. Sheridan has notified the Town of Bashaw that he will be retiring and subsequently recommended his colleague Terry Willoughby as a replacement.

MOVED by Councillor Pearson to establish the position of Assessor as a designated officer for the Town of Bashaw and appoint Terry Willoughby to this position.

MOTION #034-2018 CARRIED UNANIMOUSLY

7.5 Bashaw Social Centre Financials

MOVED by Councillor Pearson to accept the Bashaw Social Centre Financials as information.

MOTION #035-2018 CARRIED UNANIMOUSLY

7.6 Highway 12/21 Training/Meeting attendance – February 16, 2018 @ 9:00 a.m., Lacombe County. – the commission management has arranged a meeting, and subsequent training specific to Water Commissions and the legal aspects; Brownlee LLP will be presenting. The training is scheduled, Friday, February 16, 2018 at the Lacombe County Administration Building. Mayor Shantz, Deputy Mayor Peterman and Councillor Schultz confirmed that they will be in attendance for this. Any additional Councilors that would like to attend need to let CAO Fuller know prior to February 9, 2018.

7.7 Curling Club Agreement Negotiation – the current Curling Club agreement is in need of updating. The current agreement is from October 24, 1983. The agreement lacks clarity as to which items the club is willing to provide financial support. Recently, the town had to repair the ice plant, the equipment is aging and this month required unexpected repairs. The agreement is vague regarding what expenses the Curling Club is to assist with. Councillor Schultz advised that he will take the concerns to the Curling Club and begin negotiation.

8) REPORTS

8.1 Committee Reports

- A. Mayor Shantz – reported that she had attended no meetings.
- B. Deputy Mayor Peterman –absent with notice.
- C. Councillor McDonald – reported that he attended the Library meeting on January 22, 2018.
- D. Councillor Pearson – reported that he had attended the Ag. Society meeting on January 3, 2018 as well as the Fire Department meeting on January 10, 2018.
- E. Councillor Schultz – reported that he had attended no meetings.

8.2 Staff Reports

- A. Murray Holroyd Report –attached to the Minutes.
- B. CAO Report –attached to the Minutes.

MOVED by Councillor McDonald to accept the Committee & Staff Reports as presented.

MOTION #036-2018 CARRIED UNANIMOUSLY

9) CORRESPONDENCE

1. Bashaw & District Support Services – Bashaw School Enhancement Committee
2. Farm Safety Centre Request for Donation
3. Alberta Municipal Affairs – Municipal Excellence Awards
4. Too Far, Too Fast. Canada

MOVED by Councillor Pearson to accept the correspondence from Bashaw & District Support Services, Bashaw School Enhancement Committee; Farm Safety Centre; Alberta Municipal Affairs and Too Far, Too Fast Canada, as information.

MOTION #037-2018

CARRIED UNANIMOUSLY

- 10) IN CAMERA – Bashaw Medical Clinic Annual Budget – FOIP Section 24
- Land, Hazel Campbell Brooks – FOIP Section 23

MOVED by Councillor McDonald to go in Camera to discuss the Bashaw Medical Clinic Annual Budget as per section 24, FOIP and Land, Hazel Campbell Brooks as per section 23, FOIP at 7:33 p.m.

MOTION #038-2018

CARRIED UNANIMOUSLY

Public Works Foreman Murray Holroyd and Recording Secretary Kathy Berry both exited the meeting at 7:35 p.m.

MOVED by Councillor Schultz to come out of Camera at 8:18 p.m.

MOTION #039-2018

CARRIED UNANIMOUSLY

8:18 p.m. meeting resumed, no public present.

8:18 p.m. Councillor Pearson exited the meeting.

- 11) NEXT MEETING: Regular Meeting of Council – February 15, 2018 @ 5:30 p.m., scheduling conflict with Brownlee Course, Mayor Shantz, Deputy Mayor Peterman, Councillor Schultz and CAO Fuller will be attending. Discuss date change.

MOVED by Councillor McDonald that the next Regular Meeting of Council be held on February 22, 2018 @ 5:30 p.m. in Council Chambers.

MOTION #040-2018

CARRIED UNANIMOUSLY

MOVED by Councillor Schultz McDonald that the first March Regular Meeting of Council be held on March 15, 2018 @ 5:30 p.m. in Council Chambers.

MOTION #041-2018

CARRIED UNANIMOUSLY

- 12) ADJOURNMENT of the February 1, 2018 Regular Meeting of Council called by Mayor Shantz at 8:19 p.m.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER