



**REGULAR MEETING OF COUNCIL  
THURSDAY, March 22, 2018 @ 5:30 P.M.  
COUNCIL CHAMBERS  
MINUTES**

**Attendance:** Mayor Penny Shantz, Deputy Mayor Rosella Peterman, Councillor Lynn Schultz, Councillor Darren Pearson, Councillor Rob McDonald  
**Chief Administrative Officer:** Theresa Fuller  
**Recording Secretary:** Andrea Benoit (exited @ 7:44 pm)

**Absent:** **Public Works Foreman:** Murray Holroyd  
**Press:** Lisa Joy (exited @ 6:27 pm)

1. CALL TO ORDER by Mayor Penny Shantz @ 5:29 pm.
2. PUBLIC HEARING - None
3. ADDITIONS & AGENDA APPROVAL of March 22, 2018.  
7.6 Dock at Trout Pond  
7.7 Boomtown Trail Media Seekers Summer Proposal – Targeted Advertising

**MOVED** by Councillor Pearson to accept agenda of March 22, 2018 as presented.  
**MOTION #052-2018** CARRIED UNANIMOUSLY

4. MINUTES  
4.1 Minutes of the March 8, 2018 Regular meeting of Council

**MOVED** by Councillor Pearson to approve the Minutes of the Regular Meeting of Council of March 8, 2018 as presented.  
**MOTION #053-2018** CARRIED UNANIMOUSLY

5. DELEGATIONS  
None
6. BYLAWS  
6.1 Bylaw 778 – 2018 Water Restriction Bylaw – third Reading

**MOVED** by Councillor McDonald to proceed with third reading of Bylaw 778-2018.  
**MOTION #054-2018** CARRIED UNANIMOUSLY

- 6.2 Bylaw 760 – 2014 Master Rates and Schedules – Amended

**MOVED** by Councillor Peterman to proceed with first reading of Bylaw 760-2014.  
**MOTION #055-2018** CARRIED UNANIMOUSLY

**MOVED** by Councillor Schultz to proceed with second reading of Bylaw 760-2014.  
**MOTION #056-2018** CARRIED UNANIMOUSLY

Unanimous consent to proceed with third reading.

**MOVED** by Councillor Pearson to proceed with third reading of Bylaw 760-2014.  
**MOTION #057-2018** CARRIED UNANIMOUSLY

7. NEW & UNFINISHED BUSINESS  
7.1 Street Naming  
CAO Fuller researched the process of street naming and found that street naming is driven exclusively through the municipality.  
There was a new request delivered by Mr. Randy Knockleby that a Bashaw street be named “Whitney Street.”

Prior to proceeding with renaming of streets, council will contact the Historical Society for a list of existing street names and their historical significance. Councillor Schultz recommended there be required criteria in order to rename streets. Council was in favor, and it was decided criteria/policy would be developed at a future date with recommendations from the Historical Society.

Councillor Peterman suggested that public parks may also be used to remember significant community members through a naming process.

Council agreed to generate a Letter of Request to the Historical Society requesting assistance with historical research, to express thanks, and to request recommendations for street naming criteria. Council also agreed to generate a letter to Ty Wilson and to Mr. Knockleby detailing the progress and next steps for this process.

#### 7.2 February 28, 2018 Monthly Statement

**MOVED** by Councillor Peterman to accept the February 28, 2018 Monthly Statement as information.

**MOTION #058-2018**

CARRIED UNANIMOUSLY

#### 7.3 Budget Discussion – Council, Administration and Fire Department sections

A discussion of the budget proceeded and council was given the opportunity to ask questions regarding budget of Council, Administration, and Fire Department sections.

Press Lisa Joy exited the meeting at 6:27 pm.

#### 7.4 Provincial Cannabis Setback

Discussion progressed based on the proposed Provincial setbacks. The setbacks were amenable to council.

#### 7.5 Proclamation – Don Bashaw

CAO Fuller was contacted via email by Bob Kriegel – a descendant of founder Eugene Bashaw. Mr. Kriegel will be visiting Bashaw this summer and is requesting recognition of his grandfather Don Bashaw as a Distinguished Member of the Town of Bashaw's Great Heritage. Don Bashaw is a grandson of Eugene Bashaw. Council expressed favor with regard to the request, and suggested we present a copy of Bashaw's History Book to Mr. Kriegel as a gift.

**MOVED** by Councillor Peterman to proclaim Don Bashaw a Distinguished Member of the Town of Bashaw's Great Heritage.

**MOTION #059-2018**

CARRIED UNANIMOUSLY

#### 7.6 Dock at Trout Pond

Discussion progressed regarding the installation of a dock on the trout pond. Councillor Schultz will coordinate with PW Foreman Murray Holroyd, regarding the project.

#### 7.7 Targeted Advertising with Boomtown Trail Media

Discussion of participating in Targeted Advertising with Boomtown Trail Media with the town of Clive. Council requested CAO Fuller to contact Clive to provide the response; to decline the opportunity at this time.

### 8. COMMITTEE & STAFF REPORTS

#### 8.1 Committee Reports

##### a. Mayor Shantz

- o Attended Mar 20, 2018 meeting with Dr. Tony.

##### b. Deputy Mayor Peterman

- o Attended Mar 20, 2018 meeting with Dr. Tony. There was a Youth Foundation Meeting scheduled, but Deputy Mayor Peterman was unable to attend.

##### c. Councillor McDonald

- o Attended Mar 19, 2018 Public Library Annual General Meeting and regular board meeting. Budget is forecasting a small surplus for this year.

##### d. Councillor Pearson

- o Attended Mar 14, 2018 Fire Department Meeting. Finances discussed.
- o Attended Mar 19, 2018 Bashaw and Area Recreation Board meeting. Grants have been distributed throughout the community.

##### e. Councillor Schultz

- o Attended Mar 22, 2018 Historical Society Meeting. Discussed purpose of the society, which is primarily keeping museum open. The Historical Society

would like 2 more keys for the museum. They plan to create a notice with contact info of key holders so visitors may visit the museum outside of regular hours. Town Council must give permission for extra keys to be cut. Council was in support. The museum will be open Wed, Thurs, & Fri from May-Sept. The museum will hire a summer student.

- 8.2 Staff Reports  
a. Foreman Report – see attached  
b. CAO Report – see attached

**MOVED** by Councillor McDonald to accept all reports as information.

**MOTION #060-2018**

CARRIED UNANIMOUSLY

9. CORRESPONDENCE

1. PRL Board Talk Newsletter

**MOVED** by Councillor McDonald to accept correspondence from PRL Board Talk Newsletter as information.

**MOTION #061-2018**

CARRIED UNANIMOUSLY

10. IN CAMERA – Bashaw Medical Clinic Annual Budget – FOIP Section 24

- Land, Hazel Campbell Brooks – FOIP – Section 23
- Land – FOIP – Section 27

**MOVED** by Councillor McDonald to go in Camera to discuss the Bashaw Medical Clinic Annual Budget as per FOIP Section 24; Land, Hazel Campbell Brooks as per FOIP Section 23; and Land as per FOIP Section 27 at 7:44 pm.

**MOTION #062-2018**

CARRIED UNANIMOUSLY

Recording Secretary Andrea Benoit exited the meeting at 7:44 pm.

**MOVED** by Councillor Peterman to come out of Camera at 8:16 pm.

**MOTION #063-2018**

CARRIED UNANIMOUSLY

Meeting resumed at 8:16 pm, no public present.

11. NEXT MEETING: Regular Meeting of Council – April 5 and 19, 2018 at 5:30 pm.

Regular Meeting of Council scheduled as follows:

- April 5, 2018 @ 5:30 pm
- April 19, 2018 @ 5:30 pm

Budget Meeting to be included in regular meeting on April 19<sup>th</sup>.

12. ADJOURNMENT of the March 22, 2018 Regular Meeting of Council called by Mayor Shantz at 8:18 pm.

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CHIEF ELECTED OFFICIAL

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CHIEF ADMINISTRATIVE OFFICER