



**REGULAR MEETING OF COUNCIL
THURSDAY, April 5, 2018 @ 5:30 P.M.
COUNCIL CHAMBERS
MINUTES**

Attendance: Mayor Penny Shantz, Deputy Mayor Rosella Peterman, Councillor Darren Pearson, Councillor Rob McDonald

Chief Administrative Officer: Theresa Fuller

Public Works Foreman: Murray Holroyd (exited @ 7:18 pm)

Absent: Councillor Lynn Schultz, absent with notice

Press: There were no representatives present.

Public: Brian Austrum Vicinia (exited @ 5:57 pm)

1. CALL TO ORDER by Mayor Penny Shantz @ 5:30 pm.

2. PUBLIC HEARING – None

3. ADDITIONS & AGENDA APPROVAL

Councillor McDonald entered meeting at 5:32 pm.

MOVED by Councillor Peterman to accept agenda of April 5, 2018 as presented.

MOTION #064-2018

CARRIED UNANIMOUSLY

4. MINUTES

4.1 Minutes of the March 22, 2018 Regular meeting of Council

MOVED by Councillor Pearson to approve the Minutes of the Regular Meeting of Council of March 22, 2018 as presented.

MOTION #065-2018

CARRIED UNANIMOUSLY

5. DELEGATIONS

5:30 PM – Brian Austrum Vicinia Planning & Engagement Inc.

Brian had prepared a proposal for the town of Bashaw, proposing to generate a Municipal Development Plan (MDP), updated Land Use Bylaw (LUB), and Strategic Plan. Other contractors have presented proposals to administration. Brian shared with council his experience and answered questions regarding the process. Administration to follow up with Brian to inform him of council's decision moving forward,

Public Brian Austrum; Vicinia exited the meeting at 5:57 pm.

6. BYLAWS

7. NEW & UNFINISHED BUSINESS

7.1 Tagish Engineering Contract

MOVED by Councillor Pearson to approve the three-year engineering contract with Tagish engineering.

MOTION #066-2018

CARRIED UNANIMOUSLY

7.2 Municipal Plans – Strategic Plan, Municipal Development Plan & Land Use Bylaw
Administration to negotiate pricing and return with information at next council meeting.

7.3 Utility Service Account Procedure Policy – Revision

MOVED by Councillor McDonald to approve the Revised Utility Service Account Procedure Policy, dated April 5, 2018.

MOTION #067-2018

CARRIED UNANIMOUSLY

7.4 Fire Department Standard Operating Guideline – Fire Chief Term

MOVED by Councillor Peterman to revise the Fire Chief and Deputy Fire Chief position term from five (5) years to three (3) as requested by Fire Chief Mike Andriatz.

MOTION #068-2018

CARRIED UNANIMOUSLY

8. COMMITTEE & STAFF REPORTS

8.1 Committee Reports

a. Mayor Shantz

- o Attended Mar 28, 2018 attended the Mayor, Reeves of Central Alberta meeting in Red Deer. Topics discussed, Rural Crime, Citizens on Patrol, and Ground Rules for Volunteers and Safety
- o Attended Apr 3, 2018 Beautification Committee Meeting

b. Deputy Mayor Peterman

- o Attended Mar 26, 2018 Bashaw and District Support Services meeting. Community Connections will raise price by \$5. BDSS will be hiring 6-8 summer students. They will also be supporting fundraising for the school. The Annual General Meeting is scheduled for Apr 23, 2018.

c. Councillor McDonald

- o Attended no meetings.

d. Councillor Pearson

- o Attended no meetings.

e. Councillor Schultz – absent with notice

8.2 Staff Reports

a. Foreman Report – see attached

b. CAO Report – see attached

MOVED by Councillor Pearson to accept all reports as information.

MOTION #069-2018

CARRIED UNANIMOUSLY

9. CORRESPONDENCE

1. Municipal Affairs – Notification of Camrose County ACP Grant Approval
2. Parkland Regional Library Board meeting minutes
3. Red Deer College – Thank you letter
4. Red Deer River Municipal Users Group – Toolkit information and workshop
5. Alberta Municipal Affairs – MSI Capital Supplemental Estimate

MOVED by Councillor McDonald to accept correspondence from Municipal Affairs, Parkland Regional Library Board, Red Deer College, Red Deer River Municipal Users Group, and Alberta Municipal Affairs as information.

MOTION #070-2018

CARRIED UNANIMOUSLY

10. IN CAMERA – Land – FOIP Section 27

Legal – FOIP Section 27

Bashaw Medical Clinic – FOIP Section 24

MOVED by Councillor Peterman to go in Camera to discuss Land as per FOIP Section 27, Legal as per FOIP Section 27, and Bashaw Medical Clinic as per FOIP Section 24 at 7:18 pm.

MOTION #071-2018

CARRIED UNANIMOUSLY

Foreman Murray Holroyd exited the meeting at 7:18 pm.

MOVED by Councillor McDonald to come out of Camera at 7:31 pm.

MOTION #072-2018

CARRIED UNANIMOUSLY

Meeting resumed at 7:31 pm, no public present.

MOVED by Councillor Pearson to approve the physician retention payment of \$20,000.00 in 2018, \$ 10,000.00 in 2019 and discontinue payments effective January 1, 2020.

MOTION #073-2018

CARRIED UNANIMOUSLY

11. NEXT MEETING: Regular Meeting of Council – April 19, 2018 at 5:30 pm
Budget Meeting

12. ADJOURNMENT of the April 5, 2018 Regular Meeting of Council called by Councillor McDonald at 7:36 pm.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER