



**REGULAR MEETING OF COUNCIL**  
**THURSDAY, DECEMBER 14, 2017 – 5:30 p.m.**  
**COUNCIL CHAMBERS**  
**MINUTES**

**Attendance:** Mayor Penny Shantz, Deputy Mayor Rosella Peterman, Councillor Darren Pearson, Councillor Lynn Schultz, Councillor Rob McDonald

**Chief Administrative Officer:** Theresa Fuller

**Public Works Foreman:** Murray Holroyd

**Recording Secretary:** Kathy Berry

**Press:** Jordie Dwyer, exited @ 6:57 p.m., Lisa Joy, exited @ 6:53 p.m.

**Delegations:** Dwight Nagel on behalf of Parkland Regional Library (exited @ 5:58 p.m.); and Jackie Northey on behalf of Bashaw Library (entered @ 5:34 p.m., exited @ 6:07 p.m.)

- 1) CALL TO ORDER by Mayor Penny Shantz at 5:32 p.m.
- 2) PUBLIC HEARING – None
- 3) ADDITIONS & AGENDA APPROVAL of December 14, 2017

**MOVED** by Councillor McDonald to accept the agenda of December 14, 2017 as amended to include 7.7 Letter of Understanding, Camrose County.

**MOTION #242-2017**

CARRIED UNANIMOUSLY

- 4) MINUTES

4.1 Minutes of the Regular Council Meeting of November 23, 2017.

**MOVED** by Councillor McDonald to approve the Minutes of the Regular Meeting of Council of November 23, 2017 as presented.

**MOTION #243-2017**

CARRIED UNANIMOUSLY

- 5) DELEGATIONS – Parkland Regional Library Presentation – Dwight Nagel – began his presentation on behalf of Parkland Regional Library at 5:33 p.m. He completed his presentation and departed at 5:58 p.m.

- Bashaw Library Budget Presentation – Jackie Northey – began her presentation at 5:58 p.m. on behalf of the Bashaw Library. She completed her presentation and departed at 6:07 p.m.

**MOVED** by Councillor Pearson to accept the presentations as information.

**MOTION #244-2017**

CARRIED UNANIMOUSLY

- 6) BYLAWS

6.1 Bylaw #721-2010 Municipal Emergency Management Bylaw – the wording in section 10 of the Bylaw required clarification. CAO Fuller proposed revised wording of section 10. Council agreed to the revision. CAO Fuller will amend the Bylaw and present at subsequent meeting.

- 7) NEW AND UNFINISHED BUSINESS

7.1 2018 Water Price – the 2017 Water Price was adjusted in preparation for connection to Highway 12/21 Regional Water line. To date, the Town has not connected. Connection is anticipated for January 2018. During the 2017 Water pricing deliberations, the Town anticipated purchasing water at \$2.88 per cubic meter. Given that the Town did not connect to the Water line, a surplus will be reflected. Council discussed the 2018 pricing options.

**MOVED** by Deputy Mayor Peterman to approve the 2018 Water rates remain at the 2017 rates; being \$25.00 per month base charge and consumption charge of \$2.64 per cubic meter.

**MOTION #245-2017**

CARRIED UNANIMOUSLY

#### 7.2 Balance Variance Report

**MOVED** by Councillor McDonald to accept the Balance Variance Report as information.

**MOTION #246-2017**

CARRIED UNANIMOUSLY

7.3 2018 Interim Budget – Under the ***Municipal Government Act 242(2)*** A council may adopt an interim operating budget for part of a calendar year; and ***284(1)(a)*** of the ***Municipal Government Act***, A municipality may only make an expenditure that is included in an operating budget, interim operating budget or capital budget or otherwise authorized by the council.

**MOVED** by Deputy Mayor Peterman to approve the 2018 Interim Operating Budget as presented.

**MOTION #247-2017**

CARRIED UNANIMOUSLY

7.4 Rescue Unit Purchase Approval – The Bashaw Fire Department has been fundraising to contribute to purchasing a replacement Rescue Unit. The full cost of the unit is projected to be \$165,149.50. The Fire Department has raised \$74,691.14 for the purchase of the Unit. In collaboration with Camrose County, a suitable unit has been ordered and Camrose County is now requesting the Town portion.

**MOVED** by Councillor Schultz to approve payment of \$74,691.14 payable to the Camrose County for Bashaw's portion of the replacement Regional Rescue Unit valued at \$146,150.00 excluding GST.

**MOTION #248-2017**

CARRIED UNANIMOUSLY

7.5 Red Deer River Municipal Users Group Information – CAO Fuller, at the request of Council, obtained information from the Red Deer River Municipal Users Group, specifically meeting minutes, in order to determine the value of participating.

**MOVED** by Councillor Pearson to accept the Red Deer River Municipal Users Group email and Meeting Minutes as provided, for information.

**MOTION #249-2017**

CARRIED UNANIMOUSLY

#### 7.6 November 30, 2017 Monthly Statement

**MOVED** by Councillor McDonald to accept the November 30, 2017 Monthly Statement as information.

**MOTION #250-2017**

CARRIED UNANIMOUSLY

7.7 Letter of Understanding, Camrose County – the letter of Understanding with Camrose County, is an overview of services provided by the County to the Town for an amount as agreed upon. The services include but are not strictly limited to, municipal base mapping, telephone and written supports, Subdivision Services. The letter of Understanding for 2018 is for the same services and 2017 and for the same amount as in 2017.

**MOVED** by Councillor Pearson to approve the letter of Understanding with Camrose County and annual invoice of \$2564.25.

**MOTION #251-2017**

CARRIED UNANIMOUSLY

### 8) REPORTS

#### 8.1 Committee Reports

- A. Mayor Shantz – reported attending the Staff appreciation luncheon on November 28, 2017, the Regional Flush Truck meeting on November 29, 2019, the Camrose and Area Lodge Authority Meeting on December 1, 2017, the Santa Days Parade in Bashaw on December 2, 2017, the Retirement Party

for the Mayor of Delburne on December 8, 2017, and the Mayor and Reeves of Central Alberta Economic Partnership meeting on December 13, 2017.

- B. Deputy Mayor Peterman – reported that she attended the Staff appreciation luncheon on November 28, 2017.
- C. Councillor McDonald – reported attending no meetings.
- D. Councillor Pearson – reported attending the Staff appreciation luncheon on November 28, 2017 and the RCMP Community Consultative Group presentation on December 12, 2017.
- E. Councillor Schultz – reported attending the Staff appreciation luncheon on November 28, 2017, the Regional Flush Truck meeting on November 29, 2017, the Santa Days Parade in Bashaw on December 2, 2017, and the Historical Society Supper and Meeting on December 13, 2017.

#### 8.2 Staff Reports

- A. Murray Holroyd Report –attached to the Minutes.
- B. CAO Report –attached to the Minutes.

**MOVED** by Deputy Mayor Peterman to accept the Committee & Staff Reports as presented.  
**MOTION #252-2017** CARRIED UNANIMOUSLY

#### 9) CORRESPONDENCE

- 1. Alberta Municipal Affairs – Transitional Hybrid Assessment Approach
- 2. Gitzel & Company – Audit letter of Engagement
- 3. Camrose and Area Lodge Authority Minutes
- 4. Village of Clive – Emergency Management for Elected Officials & ICS 100
- 5. Alberta Order of Excellence – nomination request

**MOVED** by Councillor Schultz to accept the correspondence from Alberta Municipal Affairs; Gitzel & Company; Camrose and Area Lodge Authority and Alberta Order of Excellence as information, and to put the correspondence from the Village of Clive on the Agenda for the next regular Council meeting.

**MOTION #253-2017** CARRIED UNANIMOUSLY

- 10) IN CAMERA – Legal – Section 25 – FOIP.  
Personnel – Section 24 - FOIP

**MOVED** by Councillor McDonald to go in camera at 7:28 p.m.

**MOTION #254-2017** CARRIED UNANIMOUSLY

**MOVED** by Councillor Schultz to come out of camera at 8:14 p.m.

**MOTION #255-2017** CARRIED UNANIMOUSLY

**MOVED** by Councillor McDonald to counter offer the property described as Plan 8120619, Block 104, Lot 14, to the prospective purchaser for \$150,000.00 plus GST.

**MOTION #256-2017** CARRIED UNANIMOUSLY

- 11) NEXT MEETING: Regular Meeting of Council – January 4, 2018, 5:30 p.m. in Council Chambers.

**MOVED** by Councillor McDonald that the next Regular Meeting of Council be held on January 4, 2017 in Council Chambers.

**MOTION #257-2017** CARRIED UNANIMOUSLY

- 12) ADJOURNMENT of the December 14, 2017 Regular Meeting of Council called by Mayor Shantz at 8:16 p.m.

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CHIEF ELECTED OFFICIAL

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CHIEF ADMINISTRATIVE OFFICER