



## 2016 TOWN OF BASHAW GRANT APPLICATION

### Applicant Contact Information

Date: \_\_\_\_\_

<b>Organization Name</b>	<b>Address</b>
<b>Phone Number</b>	<b>Organization Email Address</b>
<b>Contact Person</b>	<b>Title</b>
<b>Contact Email Address</b>	<b>Project Title</b>
<b>What is the Primary Focus of your Organization?</b>	

### Project Details

What is your Organization's total fundraising goal for this project?	
What funding amount are you requesting from the Town of Bashaw?	
If your funding request is approved, when do you require payment?	
Do you have funding for this request from other sources?	
If yes, please provide Organization/s name and commitment amount	
What is the target age group for this project?	
What are the primary objectives of this initiative?	
If the Town of Bashaw provides funding, how will we be recognized?	
Copy of Last Audited Financial Statement Enclosed <input style="width: 30px; height: 15px;" type="checkbox"/>	
Copy of 2016 Year Budget Enclosed <input style="width: 30px; height: 15px;" type="checkbox"/>	

## **Guidelines – Eligibility**

1. The Organization must be located in and serving the Town of Bashaw Community
2. The Organization should be a registered charity which is eligible to issue official tax receipts for donations, or an established non-profit community organization.
3. The Organization must be in sound financial condition or be able to demonstrate that it has an effective plan for eliminating any financial difficulties.

## **Conditions for submitting a request – By submitting the Application, you:**

1. Confirm that the information you provided is true, correct and complies to the best of your knowledge, contains no wilful misrepresentations and that you are authorized by the Organization you indicated in the application to submit this application on its behalf
2. Agree that you may be contacted to provide additional information, to set up a meeting, or make presentation to Town Council

## **Limitations and exclusions**

Except in special circumstances as may be determined by the Town of Bashaw, donations will not be made in support of the following:

- Individuals
- Religious organizations
- Third party fundraisers
- Professional conventions, conferences or seminars
- Travel for individuals or groups
- Organizations located outside the boundaries of the Town of Bashaw
- Political events

**MUST BE SUBMITTED BY DECEMBER 3, 2015**

**i:\global\budget information\budget applications\grant  
application.docx**