



REGULAR MEETING OF COUNCIL
THURSDAY, OCTOBER 12, 2017 – 5:00 P.M.
COUNCIL CHAMBERS
MINUTES

Attendance: Mayor Penny Shantz, Councillor Darren Pearson, Councillor Lynn Schultz
Chief Administrative Officer: Theresa Fuller
Public Works Foreman: Murray Holroyd
Recording Secretary: Kathy Berry

Absent: Deputy Mayor Rosella Peterman and Councillor Bryan Gust (both with notice)

1) CALL TO ORDER by Mayor Penny Shantz at 4:58 p.m.

2) PUBLIC HEARING – None

3) ADDITIONS & AGENDA APPROVAL of October 12, 2017

MOVED by Councillor Pearson to accept the agenda of October 12, 2017 as amended to include 7.10 Community Hall Sound System and 7.11 Back Alleys.

MOTION #189-2017 CARRIED UNANIMOUSLY

4) MINUTES

4.1 Minutes of Regular Council Meeting of September 21, 2017.

MOVED by Councillor Pearson to approve the Minutes of September 12, 2017 as presented.

MOTION #190-2017 CARRIED UNANIMOUSLY

5) DELEGATIONS – Stacey Strilchuk – Primary Care Network – Administrative oversight, she is scheduled to attend on October 26, 2017.

6) BYLAWS - None

7) NEW AND UNFINISHED BUSINESS

7.1 Utility Procedure Discussion – Discussion progressed with the various aspects of the process.

MOVED by Councillor Schultz to increase the penalty amount charged on overdue Utility Accounts to 6%.

MOTION #191-2017 CARRIED UNANIMOUSLY

MOVED by Councillor Pearson to increase the connection/disconnection charges to \$75.00 per each activity.

MOTION #192-2017 CARRIED UNANIMOUSLY

7.2 Water Tower Declared Value – insurance certificates are reviewed annually for accuracy. This year's review determined that the non-functioning Water Tower is insured for \$1,244,375 which is based on a functioning Water tower replacement cost. Given that the Water Tower has been decommissioned and is no longer in use, the Water Tower could be insured for Declared value correlative to repair/removal value.

MOVED by Councillor Schultz to insure Item #19, Reservoir 50000 imperial gallon water tower for repair/possible removal costs at a declared value of \$200,000.00.

MOTION# 193-2017 CARRIED UNANIMOUSLY

7.3 Agreement for the Collaboration of a Regional Fire Services Coordinator

MOVED by Councillor Pearson that the Town of Bashaw Council; approve the extension of the “Agreement for the Collaboration of a Regional Fire Services Coordinator” for an additional five years ending February 2023 as recommended by the Regional Fire Services Committee. And further; That, as the Managing Partner, Camrose County be authorized to enter into negotiations with the City of Camrose to discuss the potential of the Regional Fire Services Coordinator position to be integrated with the Camrose Fire Service, with terms and conditions to be approved by all parties to the Agreement.

MOTION#194-2017 CARRIED UNANIMOUSLY

7.4 Town of Bashaw Monthly Statement – September 30, 2017

MOVED by Councillor Pearson to accept the Town of Bashaw September 30, 2017 Monthly Statement as information.

MOTION#195-2017 CARRIED UNANIMOUSLY

7.5 Bashaw Funeral Home – Cremated Remains Storage Proposal – Council reviewed proposal from the Bashaw Funeral Home with respect to using the underground vault for storage of unclaimed cremains. Council has asked CAO Fuller to approach Bashaw Funeral Homes to see if they would be willing to purchase plots to intern the cremains thereafter having the names and dates of death recorded on a placard for each plot.

7.6 Staff and Council Christmas Party – Historically, the town attended the Bashaw & District Victim Services Society Annual Gala. Victim Services has advised that the Gala will not be taking place this year. Council discussed some options and would like to incorporate an appreciation event of Councillor Gust and welcoming of new Councilman Rob McDonald into perhaps an afternoon luncheon. CAO Fuller to work with Council and staff to arrange dates.

7.7 Parkland Regional Library Budget

MOVED by Councillor Pearson to approve the 2018 Parkland Regional Library Budget.

MOTION#196-2017 CARRIED UNANIMOUSLY

7.8 Dock at Trout Pond

MOVED by Councillor Schultz to build a dock for the Trout Pond and have it ready for installation for the spring of 2018.

MOTION#197-2017 CARRIED UNANIMOUSLY

7.7 Staff Drug and Alcohol Policy

MOVED by Councillor Pearson to approve Human Resources Policy #2.31 the Drug and Alcohol Use policy as presented.

MOTION#198-2017 CARRIED UNANIMOUSLY

7.10 Community Hall Sound System – Community Centre Sound system is not functioning properly, appears to be damaged. CAO Fuller has received a quote for a new system which will include a cabinet. The quote would ensure the system can be used however the wiring will not be accessible to avoid being tampered with. The quote is around \$12,000.

MOVED by Councillor Pearson to approve quote from Parkland Audio; using reserve funds, culture code, approximate amount of \$12,000; and further; to approach the Community Hall Board for contributions toward the new system.

MOTION#199-2017 CARRIED UNANIMOUSLY

7.11 Back Alleys – Councillor Schultz advised that many of the alleys in the Town are in extremely rough shape. Public Works Foreman Holroyd acknowledged and noted the areas of concern.

8) REPORTS

8.1 Committee Reports

- A. Mayor Shantz – reported that she had attended the Camrose and Area Lodging Authority meeting on October 6, 2017.
- B. Deputy Mayor Peterman – absent with notice.
- C. Councillor Gust – absent with notice.
- D. Councillor Pearson – reported that he had attended no meetings.

- E. Councillor Schultz – reported that he had attended the Historical Society meeting on September 6, 2017.

8.2 Staff Reports

- A. Murray Holroyd Report –attached to the Minutes.
- B. CAO Report –attached to the Minutes.

MOVED by Councillor Pearson to accept the Committee & Staff Reports as presented.
MOTION #200-2017 CARRIED UNANIMOUSLY

9) CORRESPONDENCE

- a. Alberta Municipal Affairs – Minister’s Awards for Excellence in Public Library Service.
- b. Parkland Regional Library Board Meeting Minutes.
- c. PRL Board Talk Newsletter.

MOVED by Councillor Schultz to accept the correspondence from Alberta Municipal Affairs; Parkland Regional Library Board Meeting Minutes and PRL Board Talk Newsletter as information.
MOTION #201-2017 CARRIED UNANIMOUSLY

10) IN CAMERA – Legal – Section 16 – FOIP Act.

MOVED by Councillor Pearson to go in camera at 7:04 p.m.
MOTION #202-2017 CARRIED UNANIMOUSLY

MOVED by Councillor Schultz to come out of camera at 7:33 p.m.
MOTION #203-2017 CARRIED UNANIMOUSLY

MOVED by Councillor Pearson to approve completion of a detailed land appraisal report prepared for the location of Lot I and J, Block 11, Plan 1527 HW.
MOTION #204-2017 CARRIED UNANIMOUSLY

11) NEXT MEETING: Organizational Meeting October 26, 2017 @ 5:00 Council Chambers with the regular meeting to follow.

MOVED by Councillor Schultz that the Organizational Meeting October 26, 2017 @ 5:00 Council Chambers with the regular meeting to follow.
MOTION #205-2017 CARRIED UNANIMOUSLY

12) ADJOURNMENT of the October 12, 2017 Regular Meeting of Council called by Mayor Shantz at 7:35 p.m.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER