



REGULAR MEETING OF COUNCIL
THURSDAY, AUGUST 17, 2017 – 5:00 P.M.
COUNCIL CHAMBERS
MINUTES

Attendance: Mayor Penny Shantz, Deputy Mayor Rosella Peterman, Councillor Bryan Gust, Councillor Darren Pearson, Councillor Lynn Schultz
Chief Administrative Officer: Theresa Fuller
Recording Secretary: Kathy Berry

Absent: Public Works Foreman: Murray Holroyd (with notice)
Press in Attendance: Joyce Webster, exited @ 6:46 p.m.,
Jordie Dwyer, exited @ 6:45 p.m.

- 1) CALL TO ORDER by Mayor Penny Shantz at 5:01 p.m.
- 2) PUBLIC HEARING – None
- 3) ADDITIONS & AGENDA APPROVAL of August 17, 2017

MOVED by Councillor Pearson to accept the agenda of August 17, 2017 as amended to add 7.9 Recognition of Council Contributions; 7.10 Water Tower; 7.11 Dock for Fish Pond; and 7.12 Letter of Support for Museum Painting.

MOTION #150-2017

CARRIED UNANIMOUSLY

- 4) MINUTES
4.1 Minutes of Regular Council Meeting of July 20, 2017.

MOVED by Deputy Mayor Peterman to approve the Minutes of July 20, 2017 as presented.

MOTION #151-2017

CARRIED UNANIMOUSLY

- 5) DELEGATIONS – None
- 6) BYLAWS - None
- 7) NEW AND UNFINISHED BUSINESS
7.1 Community Hall Financial Statement – June 2017

MOVED by Councillor Schultz to accept the Community Hall Financial Statement for June 2017 as information only.

MOTION#152-2017

CARRIED UNANIMOUSLY

7.2 City of Red Deer – Motion of Support – Need for Hospital Expansion.
The City of Red Deer is asking that Council pass a motion to provide a letter of Support so that the City of Red Deer can request that the Provincial Government prioritize expanding hospital services in Red Deer. The City of Red Deer provided our Council with a copy of the Motion that was passed at Red Deer City Council on July 10, 2017 for information purposes. Council reviewed the motion and discussed. The Town of Bashaw citizens and surrounding area, would very likely be affected, given the proximity of the facility.

MOVED by Councillor Pearson that the Town of Bashaw provide a Letter of Support to The City of Red Deer so that council may advocate to the Province of Alberta and specifically the Ministry of Health regarding the urgent infrastructure needs of the

Red Deer Regional Hospital. Further, that The Red Deer City Council urge the Government of Alberta to consider reinstating the Red Deer Regional Hospital to the capital priorities list as identified in the 2015 Capital Submission for the purpose of ensuring timely and accessible health service equity for the citizens of the Central Zone.

MOTION#153-2017

CARRIED UNANIMOUSLY

7.3 Town of Bashaw Monthly July Financial Statement

MOVED by Councillor Gust to accept the Town of Bashaw Monthly July Financial Statement as information only.

MOTION#154-2017

CARRIED UNANIMOUSLY

7.4 Town of Bashaw Balance Variance Report

MOVED by Deputy Mayor Peter to accept the Town of Bashaw Balance Variance Report as presented, as information only.

MOTION#155-2017

CARRIED UNANIMOUSLY

7.5 Community Hall building Mechanical and Computer Contract – Building Maintenance Efficiency.

CAO Fuller presented information to Council with respect to a Mechanical and Computer Contract with respect to the Community Hall Maintenance. Discussion with Council regarding the amounts paid out with respect to the maintenance and repairs of the Mechanical and Computer systems at the Community Hall. Council would like to have more information with respect to this Company before making a decision. Council has also requested more information with respect to reverting back to the manual mechanical system, specifically whether or not it can be done, and what the costs associated with the same would be. Additionally, Council would like to CAO to seek solutions via discussion with Public Works Foreman Murray Holroyd.

7.6 Paving Discussion – CAO Fuller presented Council with pricing that has been provided with respect to Paving projects in Bashaw. Council needs to decide which projects need to be completed immediately, and which, if any, can wait. Brief discussion with respect to the quote provided. CAO Fuller and Council agreed Public Works Foreman Murray Holroyd input was necessary to prioritize the paving projects.

MOVED by Councillor Pearson that a special meeting with respect to the Paving projects, be scheduled for August 24, 2017 @ 9 a.m. in Council Chambers.

MOTION#156-2017

CARRIED UNANIMOUSLY

7.7 Regional Fire Coordinator – Discussion

In 2011 a study was completed for the Regional Fire and Emergency Management Services for the Camrose County area including all municipalities in the area. From the Study, a Regional Fire Coordinator was hired. In January of this year, a replacement was hired and that person subsequently resigned. A meeting has been scheduled for September with the Regional Fire Coordinator position. Representation from Bashaw Town Council would be of benefit for the meeting. What does Council see as the Role Requirements of the Regional Fire Coordinator? Is the Town of Bashaw receiving value? CAO Fuller has discussed this with Fire Chief Mike Andriatz. The Regional Fire Coordinator would be responsible for quarterly meetings with all Fire Chiefs, and rotating locations, implementation of collective training and generation/support for additional training requirements. Communications between neighboring Communities and Counties is extremely important for efficient and effective responses. Council would like to see the position “more defined”. The position, as it is now, is very vaguely described.

7.8 Elected Official Training

The new MGA amendments have not made Elected Official Training, mandatory. However, it is strongly recommended. The opportunity to have it accessible is mandatory, the Elected Official Education Program has made two-day courses available for attendance for a fee of \$200.00 per attendee. The dates available are: October 30 and 31, 2017 (week days) in Camrose; and November 4 and 5, 2017 (weekend days) in Lacombe.

MOVED by Councillor Schultz to have administration book space for two (2) attendees for the Elected Official Training in Camrose for October 30 and 31, 2017.

MOTION#157-2017

CARRIED UNANIMOUSLY

7.9 Recognition of Council Contribution

CAO Fuller and Town administration would like to recognize Councillor Gust for his purchase of Town merchandise, specifically, a Town of Bashaw Coffee Mug.

7.10 Water Tower

Councillor Schultz requesting information with respect to what is being put on the Water Tower and when the project is scheduled for finalization. CAO Fuller advised that a Canadian Flag and "BASHAW" will be put on the Water Tower; however, uncertain as to the timeline for completion.

7.11 Dock at the Fish Pond

Councillor Schultz had forwarded a quote to CAO Fuller with respect to the construction of a dock for the Fish Pond. CAO Fuller had no opportunity to discuss it with Public Works Foreman Murray Holroyd due to holiday days by both parties. This matter to be discussed further at a following Council meeting.

7.12 Letter of Support for the Museum Painting.

MOVED by Councillor Gust to have Assistant CAO Darlene Sinclair, generate a letter of acceptance and Support of the Museum Painting.

MOTION#158-2017

CARRIED UNANIMOUSLY

8) REPORTS

8.1 Committee Reports

- A. Mayor Shantz – reported that she had attended no meetings.
- B. Deputy Mayor Peterman – reported that she had attended the Alix parade on August 12, 2017.
- C. Councillor Gust – reported that he had attended several Historical Society and Beautification Committee meetings with respect to the painting and renovations of the Museum as well as the Clock that will be situated at the Museum. Additionally, he attended the Bashaw Bus Society meeting on August 9, 2017.
- D. Councillor Pearson – reported that he had attended no meetings.
- E. Councillor Schultz – reported that he had attended the Historical Society meeting on August 15, 2017.

8.2 Staff Reports

- A. Murray Holroyd Report – absent with notice. CAO Fuller presented to Council, Public Works Project Duties list which outlines currently in the works projects, scheduled to begin projects as well as recently completed projects. This Project Duty list will be attached to the Minutes.
- B. CAO Report – attached to the Minutes.

MOVED by Deputy Mayor Peterman to accept the Committee & Staff Reports as presented.

MOTION #159-2017

CARRIED UNANIMOUSLY

9) CORRESPONDENCE

- a. Picnic Invitation from Conservative Battle River Crowfoot EDA
- b. Municipal Affairs – Municipal Sustainability Initiative Operating spending plan approved

MOVED by Councillor Schultz to accept the correspondence of the Picnic Invitation from Conservative Battle River Crowfoot EDA and Municipal Affairs – Municipal Sustainability Initiative Operating spending plan approved, as information only.

MOTION #160-2017 CARRIED UNANIMOUSLY

10) IN CAMERA – Legal – Section 16 – FOIP Act.

MOVED by Councillor Schultz to go in camera at 6:46 p.m.

MOTION #161-2017 CARRIED UNANIMOUSLY

MOVED by Councillor Pearson to come out of camera at 7:20 p.m.

MOTION #162-2017 CARRIED UNANIMOUSLY

11) NEXT MEETING: September 7, 2017, 5:00 p.m. Council Chambers

MOVED by Councillor Gust that the next Regular meeting of Council shall be Thursday September 7, 2017 @ 5:00 p.m. in Council Chambers.

MOTION #163-2017 CARRIED UNANIMOUSLY

12) ADJOURNMENT of the August 17, 2017 Regular Meeting of Council called by Mayor Shantz at 7:21 p.m.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER