



**REGULAR MEETING OF COUNCIL**  
**THURSDAY, APRIL 20, 2017 – 5:00 P.M.**  
**COUNCIL CHAMBERS**  
**MINUTES**

**Attendance:** Mayor Penny Shantz, Deputy Mayor Rosella Peterman, Councillor Bryan Gust, Councillor Darren Pearson, Councillor Lynn Schultz  
Chief Administrative Officer: Theresa Fuller  
Public Works Foreman: Murray Holroyd  
Recording Secretary: Kathy Berry  
Press in Attendance: Lisa Joy (exited @ 6:26 p.m.) and Jordie Dwyer

- 1) CALL TO ORDER by Mayor Penny Shantz at 5:00 p.m.
- 2) PUBLIC HEARING – None
- 3) ADDITIONS & AGENDA APPROVAL of April 20, 2017

**MOVED** by Deputy Mayor Peterman to accept the agenda of April 20, 2017 as amended to add 7.6 Highway 12/21 Ground Turning Ceremony & Representative; and 7.7 Arena Ball Request.

**MOTION #071-2017**

CARRIED UNANIMOUSLY

- 4) MINUTES
  - 4.1 Minutes of Regular Council Meeting of April 6, 2017.

**MOVED** by Councillor Schultz to approve the Minutes of April 6, 2017 as presented.

**MOTION #072-2017**

CARRIED UNANIMOUSLY

- 5) DELEGATIONS
  - 5.1 – Scott St. Arnaud – Gitzel & Company Chartered Professional Accountants, 2016 Audit Presentation – presentation regarding the 2016 Audit, began at 5:03 p.m. Mr. St. Arnaud reviewed various entry items with Council but advised that as in past years, everything has been completed in accordance with Canadian public sector accounting standards. Council needs to make a motion on how the 2016 Fire Department Fundraising Revenue can be directed to the Fire Department allowing them some degree of control over the funds while remaining accountable and transparent.

**MOVED** by Councillor Pearson to approve the 2016 Fire Department Fundraising Revenue in the sum of \$7,688.87 to be placed in a Reserve for the Fire Department brigade so that it can be accessed by the Fire Department directly.

**MOTION #073-2017**

CARRIED UNANIMOUSLY

**MOVED** by Deputy Mayor Peterman to approve the 2016 Audit Report as presented by Scott St. Arnaud of Gitzel & Company Chartered Professional Accountants.

**MOTION #074-2017**

CARRIED UNANIMOUSLY

Scott St. Arnaud exited the meeting at 5:52 p.m.

**MOVED** by Councillor Schultz to have administration generate a cheque for \$7689.00 (the amount of the reserve) to the Bashaw Fire Department, funds to be managed within the Department.

**MOTION #075-2017**

CARRIED UNANIMOUSLY

6) BYLAWS

6.1 – None

NEW AND UNFINISHED BUSINESS

7.1 2016 Audit Approval – motions made with respect to the Audit were made immediately following the report given by Scott St. Arnaud in item 5.1 above.

7.2 2017 Budget Presentation – CAO Fuller reviewed various budget items with Council that have increased or decreased substantially from the last years' actuals. Council had additional questions with respect to how some of the figures have been generated in specific areas of the budget. After discussion, CAO Fuller will make amendments to the Budget and present at the next regular Council meeting.

7.3 Utility Bill insert discussion – Council has requested an insert be generated and circulated in the upcoming Utility (Water/Sewer/Garbage) billing. The insert is intended to provide further information regarding the changes to the Water pricing. The insert is slated to be with the end of April billing and will be available on the Town website.

7.4 Bashaw Youth Foundation/Boys & Girls Club of Bashaw Street Closure Request - Bashaw Youth Foundation/Boys & Girls Club of Bashaw will be having a Bike Rodeo on June 14, 2017 and requested the side street in front of their building, be closed off to traffic for this event.

**MOVED** by Councillor Schultz approve the request by Bashaw Youth Foundation/Boys & Girls Club of Bashaw for a Street Closure to hold their Bike Rodeo even on June 14, 2017.

**MOTION #076-2017**

CARRIED UNANIMOUSLY

7.5 Town of Bashaw Monthly Statement – March 31, 2017

**MOVED** by Deputy Mayor Peterman to approve the Town of Bashaw Monthly Statement dated March 31, 2017 presented as information only.

**MOTION # 077-2017**

CARRIED UNANIMOUSLY

7.6 Highway 12/21 Ground Turning Ceremony & Representative – Hwy 12/21 Commission representative asked if Bashaw would be interested in taking part in a formal Ground Turning Ceremony – Council discussed and respectfully declined to participate.

Councillor Bryan Gust has provided his resignation as the Town Representative with the Highway 12/21 Commission. Another member of Council was subsequently appointed as the Town Representative.

**MOVED** by Councillor Pearson to appoint Councillor Schultz as the Town Representative for the Hwy 12/21 Commission.

**MOTION #078-2017**

CARRIED UNANIMOUSLY

7.7 Arena Ball Request - Minor Ball would like to host some pitching clinics in the Arena on the ice surface area. Minor Ball is asking for special consideration with respect to the fees chargeable for access to the facility. Council has asked CAO Fuller to direct Minor Ball to Bashaw and Area Recreation Board to ask for assistance with the Fees.

8) REPORTS

8.1 Committee Reports

A. Mayor Shantz – reported that she had attended the Camrose & Area Lodge Authority meeting on April 7, 2017. She also attended the Community Consultative meeting on April 10, 2017 with Sergeant Bruce Holliday.

- B. Deputy Mayor Peterman – reported that she had attended no meetings but that there were two AGMs scheduled for the following week.
- C. Councillor Gust – reported that he had no meetings.
- D. Councillor Pearson – reported that he had attended the Ag. Society meeting on April 12, 2017.
- E. Councillor Schultz – reported that he had attended the Bashaw Historic Society meeting on April 12, 2017 and the Strategic Planning meeting with BARB on April 12, 2017.

8.2 Staff Reports

- A. Murray Holroyd Report – attached to the Minutes.
- B. CAO Report – attached to the Minutes.

**MOVED** by Councillor Pearson to accept the Committee & Staff Reports as presented.

**MOTION #079-2017**

CARRIED UNANIMOUSLY

9) CORRESPONDENCE

- a. Royal Canadian Legion Bashaw Branch – Donation Request & invitation to Community Celebration.
- b. Alberta Environment & Parks – Waterworks Inspection Letter
- c. Boomtown Trail Information Meeting Invitation
- d. Alberta Labor – STEP Approval Letter
- e. Bashaw Meadows Residents Association – Invitation to spring event

**MOVED** by Councillor Gust to accept the correspondence from Royal Canadian Legion, Alberta Environment & Parks, Boomtown Trail, Alberta Labor and Bashaw Meadows Residents Association as information.

**MOTION #080-2017**

CARRIED UNANIMOUSLY

10) IN CAMERA - None

11) NEXT MEETING: Thursday, May 4, 2017 @ 5:00 p.m. in Council Chambers.

**MOVED** by Deputy Mayor Peterman that the next Regular meeting of Council shall be Thursday May 4, 2017 @ 5:00 p.m. in Council Chambers.

**MOTION #081-2017**

CARRIED UNANIMOUSLY

12) ADJOURNMENT of the April 20, 2017 Regular Meeting of Council called by Mayor Shantz at 8:05 p.m.

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CHIEF ELECTED OFFICIAL

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CHIEF ADMINISTRATIVE OFFICER