



**REGULAR MEETING OF COUNCIL**  
**THURSDAY, MARCH 23, 2017 – 5:00 P.M.**  
**COUNCIL CHAMBERS**  
**MINUTES**

**Attendance:** Mayor Penny Shantz, Deputy Mayor Rosella Peterman, Councillor Bryan Gust, Councillor Darren Pearson, Councillor Lynn Schultz  
Chief Administrative Officer: Theresa Fuller

Recording Secretary: Kathy Berry

**Absent:** Public Works Foreman: Murray Holroyd, absent with Notice

Press in Attendance: Lisa Joy (exited 6:45 p.m.); Jordie Dwyer (exited @ 7:01 p.m.)

**\*Mayor Shantz has asked Deputy Mayor Peterman to Chair the meeting this evening.**

- 1) CALL TO ORDER by Deputy Mayor Peterman at 5:00 p.m.
- 2) PUBLIC HEARING – None
- 3) ADDITIONS & AGENDA APPROVAL of March 23, 2017 – CAO Fuller explained that Greg Smith and Jason Edwards of Tagish Engineering Ltd. will be in attendance this evening for discussion of the 7.3 Engineer Agreement – Tagish Engineering Ltd. And 7.4 Tender Review and Funding Discussion – 2017 Infrastructure Replacements Project No. BA08/09. They will not be here until approximately 6:30 p.m. and therefore the order in which the Agenda are dealt with may have to change slightly.  
- 7.11 Gravel, requested by Councillor Lynn Schultz.

**MOVED** by Councillor Gust to accept the agenda of March 23, 2017 with the addition of 7.11 Gravel.

**MOTION #044-2017**

**CARRIED UNANIMOUSLY**

- 4) MINUTES

4.1 Minutes of Regular Council Meeting of March 2, 2017.

**MOVED** by Councillor Gust to approve the Minutes of March 2, 2017 as presented.

**MOTION #045-2017**

**CARRIED UNANIMOUSLY**

- 5) DELEGATIONS

5.1 Under 7.9 below, Bashaw Valley Lodge – Change in Use Consideration Request – Dr. Tony Mucciarone, Sam Kirsch and Dada Salie (entered at 5 p.m. and exited @ 5:28 p.m.). Sam Kirsch spoke on behalf of the Bashaw Valley Lodge, expanding on the information provided by letter. He stated that it is their plan to become an integral part of the community as a service provider. By providing additional necessary services to the community, they will also be creating additional jobs. Their building has large areas that would allow for groups to hold meetings wherein the Lodge could provide food for those meetings. Their expansion plans may include Dining and Lodging opportunities for Seniors (including meal plans), as well as visiting sports teams, clubs and organizations. They would like to be able to provide meeting spaces for groups in need; possible partnering with BESTA for School lunches; as well as being used as an event center, both indoor and outdoor. They have spoken with the Principal at the School and discussed possibilities of helping with their Culinary

programs. At this point, they do not want to limit the options. Dr. Mucciarone noted that they are aware that they will likely need permission from the Town for larger events, if any. They welcome additional ideas and feedback from all.

6) BYLAWS

6.1 – None

NEW AND UNFINISHED BUSINESS

7.1 Bashaw Historical Society – Lease Bashaw Tourist Centre – Bashaw Historical Society would like to Lease the Tourist Centre. They have applied for their own Summer Student this year. Bashaw Historical Society partners with the Library, Bashaw and District Support Services and many others, to run summer programs. They would like to be able to link these programs and possibly access them through the Tourist Centre. Council approved the short-term lease. CAO Fuller to draft a Lease between the Town and Bashaw Historical Society from May 1, 2017 to September 30, 2017.

**MOVED** by Councillor Schultz to approve a Lease agreement between the Town of Bashaw and the Bashaw Historical Society for the Tourist Centre for the period of May 1, 2017 to September 30, 2017.

**MOTION #046-2017**

CARRIED UNANIMOUSLY

7.2 Pelican View Estates – Water Operator Contract – Town of Bashaw has been approached by Pelican View Estates to assist with the Water Operations at the Development. The Town appears to be the closest in proximity to the Development. This could create additional revenue for the Town. However, the Town does not have the staffing to manage and respond to alarms and such.

**MOVED** by Mayor Shantz to decline in assisting with the Water Operations Contract at Pelican View Estates.

**MOTION #047-2017**

CARRIED UNANIMOUSLY

*(Motion numbering changes due to change in order of agenda; see agenda approval)*

7.3 Engineer Agreement – Tagish Engineering – Greg Smith and Jason Edwards of Tagish Engineering Ltd. (entered @ 6:15 p.m.) – the Engineering Services agreement is up for review. Prior agreement was based on pricing from 2012. This agreement will cover January 1, 2017 through January 1, 2018.

**MOVED** by Councillor Gust to approve the Town of Bashaw 2017 Engineering Services Agreement with Tagish Engineering Ltd.

**MOTION #054-2017**

CARRIED UNANIMOUSLY

7.4 Tender Review and Funding Discussion – 2017 Infrastructure Replacements Project No. BA08/09 – presentation of the Project Tenders given by Greg Smith. It is the opinion of Greg Smith of Tagish Engineering Ltd., that the Town should accept the Tender of Carbon Earthworks. Their Tender is extremely aggressive in relation to the other Tenders received. Due largely to the current economy, this is a good time for the Town to move forward with this project. There are a number of companies throughout Alberta that work on these projects and currently there isn't enough work to go around. This would be a main reason that their bid is substantially lower than others. Mr. Smith advised that Tagish Engineering Ltd. Has experience with this company and had minimal issues. Their references have been checked and conversations with other Municipalities that have used this company for similar projects. Additionally, he has talked to some of the Sub-contractors to ensure that Carbon Earthworks has done their due diligence with respect to pricing out the Sub-contractors.

**MOVED** by Councillor Pearson to award the 2017 Infrastructure Replacements Project Tender to Carbon Earthworks at the tender price of \$ 1, 080 346. 50 (gst included) subject to final verification process by Engineer.

**MOTION # 055-2017**

CARRIED UNANIMOUSLY

**MOVED** by Councillor Pearson to approve funding the amount of \$1,220,271.41 for the 2017 Infrastructure Replacement Project through grant sources of Federal Gas Tax, MSI Capital and Basic Municipal Transportation Grant.

**MOTION #056-2017**

CARRIED UNANIMOUSLY

Greg Smith and Jason Edwards exited the meeting at 6:43 p.m.

7.5 Monthly Statement – February 28, 2017

**MOVED** by Councillor Pearson to accept the February 28, 2017 Monthly Statement as information only.

**MOTION # 048-2017**

CARRIED UNANIMOUSLY

7.6 Bashaw Bus Society – request for funding – the Bus Society has purchased a new Bus. They anticipate delivery of the same later this spring. They are requesting \$5,000.00 from the Town of Bashaw to assist with general overall operations. This request is the same as the prior year.

**MOVED** by Councillor Schultz to approve the Bashaw Bus Society funding request of \$5,000.00.

**MOTION #049-2017**

CARRIED UNANIMOUSLY

7.7 Election Preparation – Appoint a Returning Officer – Municipal Elections are scheduled to transpire in October of this year. The Town has the option by motion to appoint a Returning Officer. Loretta Paget acted in the past and CAO Fuller has recommended that she again be appointed.

**MOVED** by Councillor Gust to appoint Loretta Paget as the Returning Officer for the October 2017 Town of Bashaw Municipal Election.

**MOTION #050-2017**

CARRIED UNANIMOUSLY

7.8 Election Preparation – Proceed with an Advanced Vote – The Municipal Elections are scheduled to take place in October this year. The Town has the option to provide for an Advanced Vote which would provide residents with an option to vote early, and we customarily we arrange the site to be handicap accessible.

**MOVED** by Mayor Shantz to proceed with the Advanced Vote to be held in the Bashaw 2017 election, location, days and hours to be determined by the Returning Officer.

**MOTION #051-2017**

CARRIED UNANIMOUSLY

7.9 Bashaw Valley Lodge – Change in Use Consideration Request – Dr. Tony Mucciarone, Sam Kirsch and Dada Salie, presented further information under Delegations above. CAO Fuller to prepare some further information for the next regular Council meeting. Matter to be tabled.

**MOVED** by Mayor Shantz to table the Bashaw Valley Lodge – Change in Use Consideration Request until the next regular Council meeting.

**MOTION #052-2017**

CARRIED UNANIMOUSLY

7.10 Bashaw Ag Society Support Request – they would like to do some repair work and upgrades to the Ag Society Main Hall. They require a letter of approval in order to satisfy some requirements with their funding sources.

**MOVED** by Councillor Pearson to approve the Bashaw Ag. Society Support Request and provide them with a letter of approval for upgrades and improvements.

**MOTION #053-2017**

CARRIED UNANIMOUSLY

7.11 Gravel – Councillor Schultz was inquiring about having some gravel put on the road in front of the site of the new Seed Cleaning Plant. As construction of the new road is included in the 2017 Infrastructure Replacements, there is little need to do this at this time. No motion required.

8) REPORTS

8.1 Committee Reports

- A. Mayor Shantz – reported that she had attended no meetings.
- B. Deputy Mayor Peterman – reported that she had attended no meetings. Noted however that the Bashaw Youth Foundation Board was being held this evening, wherein Mayor Shantz and herself will not be in attendance.
- C. Councillor Gust – reported that he had attended no meetings.
- D. Councillor Pearson – reported that he had attended no meetings.
- E. Councillor Schultz – reported that he had attended no meetings.

8.2 Staff Reports

- A. Murray Holroyd – absent with Notice. CAO Fuller advised verbally that Public Works have been busy with a Sewer blockage wherein they had to call in another company for assistance. Additionally, with the rapid thawing, they have been busy pumping water. Two (2) Water meters have been sent to Stettler for testing. We are waiting for the report.
- B. CAO Report – attached to the Minutes.

**MOVED** by Mayor Shantz to accept the Committee & Staff Reports as presented.

**MOTION #057-2017**

CARRIED UNANIMOUSLY

9) CORRESPONDENCE

- a. Parkland Regional Library Newsletter

**MOVED** by Councillor Pearson to accept the correspondence from the Parkland Regional Library Newsletter, as information only.

**MOTION #058-2017**

CARRIED UNANIMOUSLY

10) IN CAMERA - Personnel – FOIP Section 17

**MOVED** by Councillor Schultz to go in Camera at 7:02 p.m.

**MOTION #059-2017**

CARRIED UNANIMOUSLY

**MOVED** by Councillor Pearson to come out of Camera at 7:39 p.m.

**MOTION #060-2017**

CARRIED UNANIMOUSLY

11) NEXT MEETING: Thursday, April 6, 2017 @ 5:00 p.m. in Council Chambers.

**MOVED** by Mayor Shantz that the next Regular meeting of Council shall be Thursday April 6, 2017 @ 5:00 p.m. in Council Chambers.

**MOTION #061-2017**

CARRIED UNANIMOUSLY

12) ADJOURNMENT of the March 23, 2017 Regular Meeting of Council called by Deputy Mayor Peterman at 7:52 p.m.

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CHIEF ELECTED OFFICIAL

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CHIEF ADMINISTRATIVE OFFICER