



## **REQUEST FOR PROPOSAL Cemetery Mowing**

The Town of Bashaw is accepting Proposals from those parties interested in mowing the Town of Bashaw Cemetery.

Proposals can be mailed, emailed to [cao@townofbashaw.com](mailto:cao@townofbashaw.com), or dropped off at the Town Office at 5011 – 52 Avenue, Bashaw. Deadline for submissions is Monday, April 28, 2023, at 4:00 pm.

Requirements for this proposal can be picked up at the Town Office or by visiting the Town website @ [www.townofbashaw.com](http://www.townofbashaw.com)

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Chief Administrative Officer  
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Box 510, Bashaw, AB T0B 0H0

## **2023 Town of Bashaw - Cemetery Mowing Requirements**

1. Contractor is to supply his/her own equipment, fuel and manpower to perform mowing and grounds keeping at the Town of Bashaw Cemetery.
2. Cemetery is to be mowed as requested by the Public Works Supervisor.
3. Grass is to be mowed and trimmed around gravesites, trees, shrubs, permanent structures, fences etc.
4. All headstones are to be swept clean of clippings.
5. All debris and garbage are to be collected and put in garbage cans.
6. Contractor is to report any damage or repairs needed to the Public Works Supervisor.
7. Contractor is responsible for their own employee deductions (EI, CPP, WCB, etc.) and insurance. Contractor is to insure their operations under a contract of Comprehensive Liability Insurance in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence. A copy of this policy is to be forwarded to the Town Office.
8. The Contractor is to submit an invoice to the Town Office after each mowing.
9. The Town of Bashaw and the Contractor agree that cause for dismissal shall include, but not be limited to the following: gross negligence by the Contractor, or his/her staff, in performance of the Contractor's duties.
10. The agreement may be terminated by either party at any time, with or without cause, upon giving the other party thirty (30) days' notice of termination. Such notice shall be in writing to the other party.
11. It is of note that Council reserves the right to not accept any; or the lowest proposal.

**\*The Term of the agreement shall be negotiated.**